

*Employment and Labour Relations (General)*

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G.N. No. 47 (contd.)

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**SECOND SCHEDULE**

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**FORMS**

LAIF. 9

**EMPLOYEES' RIGHTS FORM**

*(Made under Regulation 12)*

**PART I: RIGHTS UNDER THE ACT**

1. Right to exercise freedom of association
2. Right to be supplied with the Contract of Service/Statement of Particulars
3. Right to annual leave
4. Right to maternity/paternity/sick leave
5. Right to certificate of service on termination
6. Right to remuneration and written statement of particulars supporting each payment of remuneration
7. Right to payment for the overtime worked and night work allowance
8. Right to daily and weekly rest periods as provided for in the Act
9. Right to be repatriated to place of recruitment on termination
10. Right to daily subsistence allowance between termination date and the date of transporting an employee and family to the place of recruitment
11. Any other rights as provided for under the Act .....

**PART II: GENERAL RIGHTS UNDER CONTACT OF SERVICE**

.....  
.....

**PART III: GENERAL RIGHTS UNDER COLLECTIVE AGREEMENT**

.....  
.....

Name: ..... Signature: .....

Designation: ..... Date: .....

Employer's Common Seal: .....

**\*NOTE: Employer shall display dully filled copy of this form, in a conspicuous place at workplace**

*Employment and Labour Relations (General)*

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G.N. No. 47 (contd.)

LAIF. 10

**CERTIFICATE OF SERVICE**

*(Made under Regulation 17)*

.....  
(Employer's Name and Address)

This is to certify that ..... (employee), has been working with us  
in the position of.....  
from..... to .....

Name: ..... Signature: .....

Designation: ..... Date: .....

Employer's Common Seal/Stamp.....

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*Employment and Labour Relations (General)*

G.N. No. 47 (contd.)

LAIF. 11



THE UNITED REPUBLIC OF TANZANIA

**MINISTER'S EXEMPTION**

*(Made under Regulation 39)*

P. O. Box .....,  
.....

Ref. No. ....

To .....,  
.....  
.....

Pursuant to powers conferred upon me under the provisions of section 100 (1) of the Act, having considered your application for an exemption from the employment standards contained in section (s)....., I hereby grant/refuse to grant the same, on the following grounds and/or conditions;-

.....  
.....  
.....

This exemption shall be effective within a period of ..... days/week(s)/month (s)/year (s) from..... and will involve the following employer(s) or category of employers;-

.....  
.....  
.....

Signed at ..... this..... day of ..... (month), 20.....

(Name and Signature).....

**MINISTER RESPONSIBLE FOR LABOUR**

**Copy to:** Trade Union Representative/Representative of the Affected Employees

Area Labour Officer